CALIFORNIA STATE UNIVERSITY FULLERTON
ENVIRONMENTAL HEALTH AND SAFETY

Controlled Substances Program
California State University Fullerton ● Environmental Health & Safety
800 N. State College Blvd. Fullerton, CA 92831 ● T-1475 ● (657) 278-7233

Controlled Substances Usage Log

Instructions: Usage is tracked on a per-dose (use) basis and the log balance must match the physical balance at all times. *Complete one log sheet for each container*. Record total quantity to the nearest metric unit weight or the total number of units finished form.
Only Authorized Personnel on the CSUA are permitted to dispense and dispose Controlled Substances (CS) items per CSUA- approved protocols.

Principal Investigator: Dept:

Product:	Amount Remaining:
Schedule:	Container ID:
Initial Amount:	
Storage Location (Room No. & Specific Location):	

- Breakage must be initialed by the individual responsible and co-signed by the PI.
- Report log discrepancies, suspected misuse, or theft to the EH&S Controlled Substance Program Administrator immediately.

Date	Amount Dispensed	Remaining Balance	Person Dispensing Substance (Full name)	Initials	Reason for Use/Animal Protocol/Species

Date	Amount Dispensed	Remaining Balance	Person Dispensing Substance (Full name)	Initials	Reason for Use/Animal Protocol/Species

Date	Amount Dispensed	Remaining Balance	Person Dispensing Substance (Full name)	Initials	Reasons for Use/Animal Protocol/Species