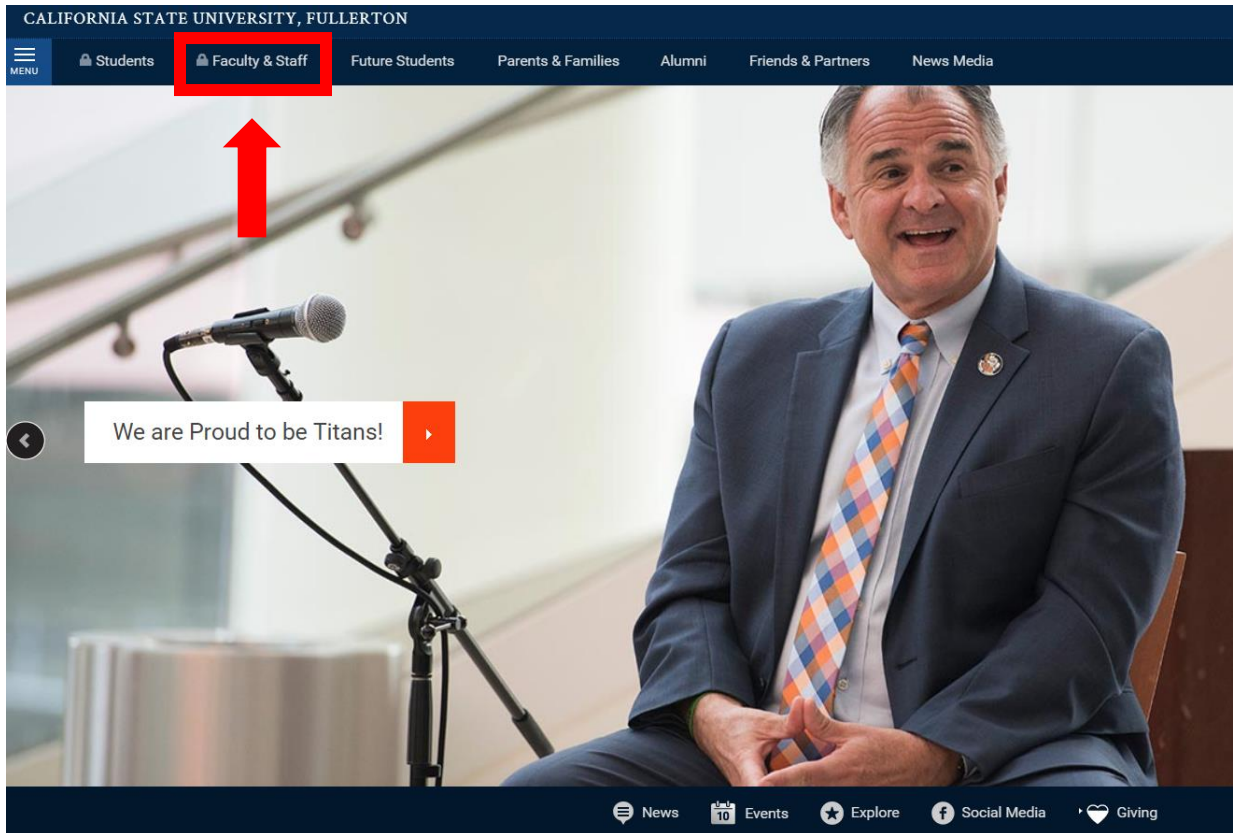




New Employee Health & Safety Training Checklist

How to Access the Employee Training Center

1. Access the CSUF Portal (www.fullerton.edu) and sign-in through the faculty/staff link





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2. On the left-hand side, search “employee training center” and click on it to open it

The screenshot shows the top navigation bar of the California State University, Fullerton portal. A search bar on the left contains the text "employee training center". Below the search bar, a dropdown menu lists "Apps", "People", "Classes", and "Web". Under the "Apps" category, "Employee Training Center" is listed and highlighted with a red box. A red arrow points from the search bar to this result. The main content area features a "Register to Vote!" announcement and a "Portal Message" regarding class attendance.

3. On the right-hand side, click on “ETC Login”

The screenshot displays the "Employee Training Center (ETC)" page. The header includes "Administration and Finance" and "Training and Development". A large banner reads "COMPLIANCE" with a padlock icon. Below the banner, a text box explains the ETC's purpose. On the right, a "RESOURCES" menu is visible, with "ETC Login" highlighted by a red box. Other resources listed include "Volunteer Login", "Guidelines", "FAQs", "Brochure", and "Training Sessions".



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4. To access trainings assigned to you, click on “Assigned Learning” or use the search bar

Employee Training Center (ETC)
California State University, Fullerton's home for training and development.

Assigned Learning
Content assigned based on your role.

Recently Viewed
Access recently viewed content.

Transcript
Access your training records.

Training Schedule
View upcoming training on campus.

5. If you're having trouble launching the trainings, refer to the following document:
a. Enabling Flash and Pop-ups on Chrome

6. If you are still experience technical difficulties, you can email the employee training center at employeetrainingcenter@fullerton.edu or call their extension at x2064